

# DISSERTATION COMMITTEE APPROVAL FORM

(effective Fall 2023)  
Health Services Research in Pharmacy Graduate Program

**Student Name** (LAST, First, Middle): \_\_\_\_\_

**Date** (M/D/Year) form submitted to the Graduate Program Manager: \_\_\_\_\_

The faculty listed below have agreed to serve as members of the **PhD Thesis (Final Oral Examination) Committees** for the student named above. The faculty member listed as member #1 should be the dissertation advisor and thus serve as the committee chair. This individual is required to be Social and Administrative Sciences (SAS) faculty or SAS affiliate faculty. The faculty member listed as #1 cannot be considered the external member of the committee.

At least one member, designated below in the 4th line of the table, is NOT a faculty member from the SAS Division, and is serving as the **external member** (this individual may have “affiliate” faculty status in SAS, but this external member must be graduate faculty whose primary appointment is in another UW-Madison department).

Faculty Name	Signature or E-signature	Faculty Rank	Division / Department	Note
1.			Social and Administrative Sciences	Committee Chair
2.			Social and Administrative Sciences	
3.				
4.				External Member
5.				

**Committee Chair:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The following Graduate School policy is included here as a reminder: <https://grad.wisc.edu/acadpolicy/> (UW Graduate School Academic Policies & Procedures). See the section on “Committee”.

The following requirements come from the Social and Administrative Sciences Division, as approved :

- Each preliminary exam/dissertation committee must have at least four members (committee chair + 3).
- Two committee members must be internal (i.e. graduate faculty from the SAS division Program), including the student’s Dissertation Advisor.
- At least 1 Committee member must be external. The fourth member must be UW-Madison graduate faculty from outside SAS.
- Optional additional members may be selected. These additional members may be tenured or tenured-track UW-Madison faculty from a department without a graduate program; UW-Madison academic staff (or UW-Madison emeritus faculty); faculty from other institutions; other individuals deemed qualified.
- At least three members of this committee are considered “readers”—readers are committee members who commit themselves to closely reviewing and reading the whole dissertation

Other resources: Graduate School’s Changes in Doctoral Dissertation Policy dated 3/14/17 at <https://kb.wisc.edu/images/group359/71658/Karpus-DissPolicy-3.14.17.pdf> and <https://kb.wisc.edu/grad/71658>.