



# CAREER NEWSLETTER

MARCH 2022



## CAREER ARTICLES

### **How To Find Direction In Your Job Search: The 3 Buckets Method**

This Forbes [article](#) discusses an action-oriented approach to career exploration. Reflecting on your IPPE and APPE experiences, use the 3 Bucket Exercise to explore your future path. Bucket 1 includes the logical next step, Bucket 2 includes the stretch role, and Bucket 3 includes the wild idea.

### **The Best Job Candidates Are the Best Storytellers**

This Harvard Business Review [article](#) suggests that responding to interview questions with a vulnerably authentic story will impress your interviewers. Stories should have a beginning (the challenge that forced learning and growth), middle (the decision), and end (the lesson learned).

### **How to Negotiate the Salary for Your First Job Offer**

This CNBC [article](#) offers helpful tips to negotiate a job offer. While it is nerve-wracking to negotiate, most employers are willing to do so.



## CAREER RESOURCES

### **Email Etiquette**

The COVID-19 pandemic has changed many things, including how we communicate. With so many new avenues for communication (virtual platforms, instant messenger), it is important to be intentionally professional in our email etiquette. Take a moment to review the tips in these two articles and graphic:

- LinkedIn's [Don't Click Send Yet: Email Etiquette for Pharmacy Students](#)

- Pharmacy Time's [10 Rules of Pharmacy Email Etiquette](#)

## E-MAIL LIKE A BOSS

@danidonovan

<p>I TOOK A WHILE BUT YOU CAN DEAL</p> <p>✗ SORRY FOR THE DELAY</p> <p>✓ THANKS FOR YOUR PATIENCE</p>	<p>MY SCHEDULE MATTERS TOO</p> <p>✗ WHAT WORKS BEST FOR YOU?</p> <p>✓ COULD YOU DO ___:___?</p>	<p>YEAH, YOU'RE WELCOME</p> <p>✗ NO PROBLEM / NO WORRIES!</p> <p>✓ ALWAYS HAPPY TO HELP!</p>
<p>I KNOW WHAT I'M DOING</p> <p>✗ I THINK MAYBE WE SHOULD ___</p> <p>✓ IT'D BE BEST IF WE ___</p>	<p>WORDING THIS IS HARD</p> <p>✗ *REWRITING E-MAIL FOR 40 MINUTES*</p> <p>✓ IT'D BE EASIER TO DISCUSS IN PERSON</p>	<p>DO YOU GET IT?</p> <p>✗ HOPEFULLY THAT MAKES SENSE?</p> <p>✓ LET ME KNOW IF YOU HAVE QUESTIONS</p>
<p>WHERE THE HECK ARE WE ON THIS?</p> <p>✗ JUST WANTED TO CHECK IN</p> <p>✓ WHEN CAN I EXPECT AN UPDATE?</p>	<p>I MADE A SMALL ERROR</p> <p>✗ AHH SORRY! MY BAD. TOTALLY MISSED THAT.</p> <p>✓ NICE CATCH! UPDATED FILE ATTACHED. THANKS FOR LETTING ME KNOW!</p>	<p>I HAVE AN APPOINTMENT</p> <p>✗ COULD I POSSIBLY LEAVE EARLY?</p> <p>✓ I WILL NEED TO LEAVE FOR ___ AT ___:___.</p>

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### Internship and IPPE Preparation

If you missed the WSPS Professional Mini Series: Internship and IPPE Prep Panel on March 4, review the session minutes [here](#).

### Match Day and Career Planning Update

As DPH-4 students near graduation (congratulations!), be sure to review the employment, residency, and fellowship resources highlighted in the March 16 email from Associate Deans Kopacek and de Villiers. Visit the ASHP [website](#) for helpful Match Day resources.

### Internship and Job Database

As you search for an internship or job, refer to the [Internship and Job Database](#). If you have a position to post, email the details to Chelsea Wimmer ([chelsea.wimmer@wisc.edu](mailto:chelsea.wimmer@wisc.edu)).



## UPCOMING EVENTS

### Spring Interview Day

The School of Pharmacy will host a Spring Interview Day for PharmD students on **Friday, April 1**. Virtual and in-person interviews will be offered for pharmacy intern, pharmacy technician, and pharmacist positions. The deadline to apply for interviews is Tuesday, March 29. Reference the March 18 email from Lindsey Weigel for participating employers, available positions, and to sign up to interview.

### How to Email Like a Professional

[Register](#) for the in-person Writing Center Workshop on **Friday, April 1 from 12:00-1:30pm** in 6171 Helen C. White Hall Commons. This workshop will discuss how to compose professionally effective emails.

### PSW Educational Conference

The Pharmacy Society of Wisconsin's Educational Conference will be held on **Tuesday, April 5 and Wednesday, April 6** at the Monona Terrace Convention Center. View conference information (registration fees, schedule) and register [here](#).

Thank you to the WSPS Professionalism Committee and the PLS Journal Club Committee for their contributions to this newsletter!

Have an idea for the next Career Newsletter?  
Contact Chelsea Wimmer: [chelsea.wimmer@wisc.edu](mailto:chelsea.wimmer@wisc.edu)



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