

## Student Senate Minutes

9/8/2015

- I. Call to order and Attendance 5:31pm
- II. Reading and approval of minutes
  - a. Motion to skip the reading and approve the minutes
    - i. Passes
- III. Sarah Bailey
  - a. Student org assessment project
    - i. Showcase org work and accomplishments for co-curricular learning
    - ii. This report will serve as a way to capture our work when accreditation companies return.
    - iii. If you have any questions, visit Sarah in the SAA office
    - iv. Can use data from last year for entering in information and the same information can be shared under different categories.
- IV. Anna Reinhart- Office contacts
  - a. Event planning: Contact Anna about student events
    - i. Phone number: (608)263-9072; email: anna.reinhart@wisc.edu; SOP address: 1126D Rennebohm Hall
    - ii. There to help with event planning at the school
    - iii. Events need to have a permit for food
    - iv. Wed, Sept 16<sup>th</sup> Inter-Professional Ice Cream Social, inside the nursing school.
    - v. Scholarship night- date pending, sometime in November
    - vi. Career fair Monday, Oct 26<sup>th</sup> and Tuesday, Oct 27<sup>th</sup>. The 26<sup>th</sup> is also the WSPS networking event held in the evening and the actual career fair on the 27<sup>th</sup> is in Union South.
  - b. Dean involvement: Kim Rantanen-Day
    - i. Phone number: (608) 262-1414; email: kim.rantanenday@wisc.edu; SOP address: 1126C Rennebohm Hall
    - ii. Speak with her about an appearance before involving Dean Swanson, especially in terms of scheduling concerns.
- V. Online Organization Reports and Attendance. Use it ☺
  - a. DPH-4: Lauren Hanson and Ryan Anderson
    - i. Just started Block 3 (AKA: 1/3 of the way done with fourth year!)
    - ii. Hoping to plan a class social for the week of career fair
  - b. DPH-3: Cidnee Carrigan and Kendra Kobs
    - i. Hoping to plan a breakfast potluck before class in the upcoming weeks
  - c. DPH-2: Logan Laatsch and Magdalena Siodlak
    - i. DPH-2 Bagels and Coffee: Thursday, September 10th
  - d. DPH-1: Aaron and Yannis
  - e. PharmTox: Aisha Ba
    - i. Flag Football Team - Fall 2015

- ii. Bonfire at Picnic Point: September 2015
- f. AAPS: No report
- g. ACCP: Heeje Jeon
  - i. TEAMSurvivor's Capitol Lakes DragonFest: June 2015
  - ii. Clinical Pharmacy Challenge National Competition: September 2015
  - iii. ACCP Global Conference on Clinical Pharmacy: October 17th-21st @ San Francisco, CA
  - iv. UW-Madison PharmD Research Symposium: Spring 2016 @ HSLC Atrium
  - v. First Meeting: September 16th 5:30pm @ Rennebohm 2006
- h. ASM: Hannah Turner

I just wanted to send out a reminder about Travel Grants:

- i. Travel Grant applications must be submitted SIX weeks before travel.
  - ii. Travel Grant application will time out after 10 minutes of inactivity.
  - iii. ASM cannot reimburse for any travel costs bought online through Orbitz
  - iv. ASM cannot fund trips that have occurred prior to your travel being approved
  - v. ASM cannot reimburse any travel costs incurred before your travel grant has been awarded and before you meet with the Financial Specialist
  - vi. Travel grant amounts cannot exceed \$3,000 (or \$500/person if less than 6 people are traveling)
  - vii. Here is the link to access Travel Grants :  
<http://www.asm.wisc.edu/finance-committee-dp2>
- i. CPFI: Kelsey Pausche
  - i. First meeting was last Friday (9/4)
  - ii. Next meeting (will be the first for DPH-1's because they had IPPE colloquium during the first one) will be this Friday 9/11.
  - iii. There is a bonfire social event planned that anyone can attend at Picnic Point site #2 from 7-10 pm on Saturday 9/19
- j. IHC: David Bartels
  - i. DPH-1 House Orientation 8/25
  - ii. First Meeting 9/9 at 3:30 pm
  - iii. Games at the SOP picnic 9/20
- k. IPHC: Jean Doh and Olivia Fahey
  - i. Interprofessional Ice Cream Social (Sponsored by Student Senate) 9/16 11:30-1
  - ii. First Meeting 9/16 7:00pm
  - iii. Interprofessional Healthcare Case Competition
- l. IPhO: Dean Bowen
  - i. First meeting 9/15 at 5:30pm room 2002
- m. Kappa Psi: Bradley Hobart
  - i. Compounding White Coat Fundraiser - November

- ii. Planner Sale - 9/1 to 10/15
  - iii. 4 Rush events hosted thus far, with 5 more planned. An info night for potential pledges scheduled for 9/15/15
  - iv. River Food Pantry volunteering scheduled for 9/10
  - v. Planner and apparel sales already concluded 9/4
- n. MAPP: Jing Wu
  - i. 09/02 MAPP Kick-Off Picnic @ 4:30pm
  - ii. 09/14 MAPP General Meeting @ 4:30pm
- o. NCPA: Evan McNamara
  - i. 09/09 NCPA Book Sale
  - ii. weeks of 09/13-09/27 pre-career fair padfolio and business card sale
- p. PGHIG: Samantha Marrier
  - i. Matchmaker around Valentine's Day. Fill out survey, students can buy results and see their compatibility
  - ii. First Meeting September 14th at 5pm in room 2002
- q. Phi Delta Chi: Amber Moschel
  - i. Fleece/soft shells for the year
  - ii. In the middle of rush season so there have been 5 events thus far, and we have our first info night tonight at 6:30.
  - iii. We had a lengthy summer meeting in early August to gear up for the school year. First informal meeting scheduled for 9/15.
  - iv. Apparel sales (t-shirts, sunglasses) during the first 3 weeks of classes. Starting fleece/soft shell sales later this week pending arrival of samples, and will continue for a few weeks. Our fall Blood Drive through the Red Cross is tomorrow 9/9, 11am-4pm.
- r. Phi Lambda Sigma: Mandy Kvam
  - i. First general member meeting to be held 9/14 at 4:30 pm
  - ii. First board meeting occurred in August
  - iii. "Leadership Development and Recognition Program"- starting this year. If other organizations have events they would like to make sure are part of this program please let Mandy Kvam know (akvam@wisc.edu).
- s. Pre Pharm Liaison : No report
- t. PRIDE in Healthcare: Anthony Enderby
  - i. No report
- u. Rho Chi: Casey Paplow
  - i. First leadership meeting was held last Tues (9/1) to determine working committees and plans for the year
  - ii. First general member meeting will be held Thurs, 9/24 @ 6:00pm
  - iii. We will be holding a tote bag sale beginning at the end of this week/start of next week. Totes may also be reserved by contacting Rachel Sands.
- v. WSPS: Shelby Tjugum
  - i. Meet n' Greet took place last Thurs (9/3) to register DPH-1 students and orient them to the variety of operations. We had a phenomenal turn out of 140 students!!

- ii. Operation trainings are taking place over the next two weeks
  - iii. First general meeting will be held Wed 9/9 at 4:30 pm in Room 2006
- w. Motion to approve the google drive org fundraising list (incorporated into the Org Report section of the meeting minutes.
  - i. Motion passes
  - ii. Further discussion involving fundraisers for ACCP include a possible gift card sale from Sam's Club, apparel sales- rain jackets and quarter zips. Will follow up at next senate meeting.
- VI. Treasurer's Report: Magdalena Siodlak
  - a. Tentative budget (voted on in November meeting)
    - i. Money comes from the career fair. Last year 35 booths, \$100 each. We've added orgs to the budget.
    - ii. Funding the upcoming Inter Professional Ice Cream Social, two new microwaves, Taste of Mapp and RAN ball now on budget. Rest saved for the funding request line.
    - iii. Give DPH-1,2,3's \$100 per semester budget
      - 1. Thoughts on if there's time and if this money should be spent on food.
      - 2. Separate the money mentioned.
      - 3. Ad hoc basis instead of a line item. Looking into how senate funds can be used this way.
  - b. Funding request policy
    - i. Must fit 3 of the 4 criteria to receive funding
    - ii. Treasurer of each org needs to write in why they cannot pay the full amount
  - c. Fundraising policy/approval of Big Ticket items
    - i. Big ticket items are an orgs main fundraiser
    - ii. Small ticket are smaller fundraisers (ie bagel sales) that can be held more than once a year
    - iii. Motion to pass the google doc fundraising items
      - 1. Motion passes
  - d. Look at calendar to coordinate events
  - e. Discussion on making a general budget and applying for money instead of allocating funds. Anthony to possibly write proposal for the spring.
  - f. Two \$500 Scholarships donated each year
- VII. Dean Steve Swanson and Associate Dean Karen Kopacek
  - a. Welcome back!
  - b. Joint letter and policy documents sent out, posted on moodle. Class reps include it in weekly email.
  - c. Donate Halloween candy to SAA office if you want!
  - d. Oct 26<sup>th</sup>, 27<sup>th</sup> career fair mandatory! Let classmates know.
- VIII. Webmaster's Report: Irene Chung
  - a. If emails are submitted after deadline or not in the announcement form, won't be used!

- b. Will email PDF tutorial how to correctly submit forms, can be accessed from either intranet or on the student senate page.
- IX. Old Business
- a. Constitution:
    - i. Attend the meetings! First Tuesday of every month. Let either Aaron or Daniel know if you cannot attend, include talking points or have someone representing your org.
    - ii. "Unexcused absences are unexcusable" –Daniel Bruckbauer. There are exceptions, of course.
    - iii. Do not abuse your power, remember you are not just representing yourself
    - iv. Org room space- still stuff on floor. Stick to your area, if you need more space contact Aaron or Daniel.
    - v. Microwave and fridge, along with lecture hall cleaning schedules. Cleaning supplies will be provided. Count lecture chairs, they're disappearing!
    - vi. Paper towels to be added to the commons
- X. New Business
- a. DPh-1 Elections
  - b. UW Alcohol Policy
    - i. Follow policy. If you have an event need at least two sober people, one must be an exec member. Only beer and wine can be served and everyone should be of age.
  - c. Fall Picnic Updates
    - i. Sunday 9/20 10-3pm Brittingham Park. Flyers being made, emails going out. Food served at 11am, Olympic games at noon.
    - ii. Thank you card to PAA for \$500 donation, alumni will be invited. Will speak with alum at PSW.
    - iii. House reps took over for activities
    - iv. Shopping next week for food.
    - v. There is a shelter in case of rain.
  - d. Inter Professional Ice Cream Social
    - i. 20 tubs of ice cream ordered. Nursing school picking up the ice cream.
  - e. Career Fair
    - i. Each org must provide volunteers. Sign-up sheet coming soon! As soon as you receive it send it to other org members
    - ii. Thank you for working on the post cards!
  - f. SIGs within SOP
    - i. A couple in the works
    - ii. A way for students to come together to learn about pharmacy/healthcare
    - iii. Would need to register with main campus as a student org
    - iv. Petition to senate to form, do not have a seat on senate or receive funding

- v. Can write a report to either get approved or denied to continue on to next year
- vi. Fundraising concerns
- vii. Can use SOP space, be a part of the student org email
- viii. Committee on senate that would sanction the SIGS, to be discussed next meeting. Daniel, Tony, Cidnee, and Casey volunteer to form this committee. Will go over by-laws.
- ix. SOP adviser necessary
- x. Need to specify how SIGs are terminated
- xi. Only SOP registered orgs are allowed to fundraise within the school

XI. Business from floor: none

End: 7:20