

Student Senate Agenda

(9/11/18) Rennebohm Hall Rm. 1116 @ 5:30pm

- I. Call to Order and Attendance
- II. Reading and Approval of Minutes
 - motion and second skip
- III. Kim Rantanen-Day
 - chief of staff at SOP
 - please copy Kim on any e-mails sent to dean regarding events/scheduling Swanson as she does all the scheduling
- IV. Anna Reinhart
 - event coordinator for school
 - if you need to schedule event or to find a date, or questions about rules, sales, catering (especially if you need tips to save money) contact Anna
 - good idea to contact her just so events are conflicting
 - e-mail: anna.reinhart@wisc.edu
- V. Beth Janetski and Becky Bebe
 - talking about co-curriculars
 - if you are student center rep for your org, can reference an email from Beth if needed
 - they are here bc they are attempting to come up with better method for compiling co-curricular activities, a better method of helping students find activities, and better ways to refer students to certain events that they may enjoy
 - started spring of last year
 - cliff-notes version : all students are required to complete 6 events per semester (in 5 different categories)
 - 2nd years need to be doing this right now
 - reason is because people who decide who gets to be a pharmacy school decided that we need to demonstrate students are learning from co-curricular activities
 - organizations - please help create new events!
 - pretty much anything that is outside the classroom counts
 - 5 categories
 - exploring a profession (such as....attending a meeting of another student org that you are not a part of)
 - interprofessional
 - leadership and advocacy

- outreach and diversity (most cops hours fall here, but there is overlap)
- professional engagement
- competitions such as P&T, sharktank, etc. count
- DPH1 & 2 can find these in the intranet
- Beth is working on compiling all events to make it easier for us
- it is up to student to verify they are there such as.... take a photo of a sign in or to prove that you are there, get an e-mail verifying you were there
- there's a list of events that have already been approved, and they have broken them out into the orgs that sponsored some of the events, passed out some draft sheets (these are in your e-mail as student senate reps)
 - student orgs: please help fill out this list
 - are you still doing an event this year? answer yes or no
 - this will give a starting point to help everyone know what options are
 - will then turn this into a schedule
- **approval of items?**
 - don't need to indicate every possible activity, just give over-arching (such as blood pressure readings, not how many were done or where they were done)
 - things that already count as COPS should also be okay for this
 - **there is a google survey that Erica eterry2@wisc.edu will send out; simple questions about your event you are having**
 - **she will be the Senate point person**
 - link to survey on senate resources page
 - if anyone has ideas where to keep this link let Becky know
- next step: plan is the SOP calendar that's on the website (the one that has all of the exam and block dates), there will be a co-curricular box
- ask Erica if you need help making an event on the calendar
- your event will ONLY BE APPROVED FOR ONE CATEGORY not several
- the report form will become the starting point for each year
- overview: add events from your org to this report. in situations where events are ONLY for people in your org, advertise them as you normally would (not on the calendar as a public activity)
 - if there are extremely frequent events (weekly, such as medic) doesn't really make sense to be on the calendar

VI. Beth Alleman

- here to discuss if we want a voter registration event
- she would supply volunteers, resources, supplies
- she is vote coordinator; she wants to bring more of this to medical campus
- we will need to approve an event, and decide which dates will be best

- two trainings on 17th and 19th were org leaders can learn how to hold their own registration events
- another issue: a lot of us can't make it to election days due to scheduling issues, so let Beth know if there are any ideas or info about how to vote absentee, etc.
- another option is city clerk has trainings once a month; but voter registration ends on October 20th so you would want to get trained and the able to have an event before that date
- Beth should talk to Anna about scheduling
 - try not to choose an exam day
- time constraints?
 - open to what we are okay with for SOP students
 - she can find people who are willing to do things like nights and weekends
- any questions e-mail Beth (get e-mail from Graham)
- most people liked the first option of Beth planning an event for us so she will be in contact to find a date

VII. Organizational Reports

- a. DPH-4
 - designing class of 2019 T-shirts to sell as a fundraiser
 - decided to do it 4th year because people will most likely graduate that year and not drop out after purchasing a shirt
- b. DPH-3
 - Griffin asked about budget
 - Ray said same as last year
- c. DPH-2
- d. DPH-1
 - no first year reps yet
- e. Pharm/Tox
 - just went through orientation with junior class, so should have reps next time
- f. AAPS
 - recently had welcome event, welcomed some new people
 - planning to have an FDA speaker to talk about regulations, etc.
 - barbeque potluck in october, as well as kickoff this week
- g. AMCP
 - 9/19 first general meeting
- h. BadgeRxPeds
 - first general meeting 9/17 at 530 in 2006
- i. CPFI
 - Meeting Thursdays at 4:30pm beginning 9/20, Tuesday lunches in atrium during 12-1pm community hour
- j. IHC
- k. IPHC

- haven't set date yet for first meeting
 - leadership opportunities available from last year; elect position for 2nd years (talk to Claire cgfasbender@wisc.edu)
- l. IPHO
 - nametag sale!!
 - professional at conferences instead of the paper ones
 - not approved to wear these during labs, but conferences good idea (need to have official one with pic here at school)
 - m. Kappa Psi
 - apparel sale sept 17-20th
 - look for them in atrium
 - n. MAPP - Meeting 9/12 at 5 pm
 - meeting 9/12 in this room at 5 with food!
 - o. NCPA
 - Meeting 9/20 at 6pm,
 - business card and padfolio sale starting soon,
 - blood pressure screenings starting soon
 - p. PGHIG
 - Lincoln health fair tomorrow
 - Meeting 9/25 6-7pm,
 - Chipotle Fundraiser 10/1 5-9pm
 - q. Phi Delta Chi
 - i. Blood drive was today!
 - ii. Have presentations for high schoolers coming up to promote pharmacy as a profession
 - iii. Annual fleece/soft shell jacket sales will be coming up soon!
 - r. Phi Lambda Sigma
 - Application for 2nd and 3rd years due 9/16 @ midnight,
 - Leader of the Month Nominations
 - day in their life of a pharmacy video, leadership week, PLS leadership challenge
 - s. PRIDE
 - first event this Sunday James Madison Park (pride in healthcare cookout)
 - 2 lectures planned coming up
 - t. Rho Chi
 - AHA heart walk and run, send Herolind hjusufi@wisc.edu an email if you would like to be a part of the team
 - u. SCCP
 - tomorrow 2002
 - internship panel, looking for 2nd and 3rd years
 - conference coming up (ACCP conference) Oct 20 in Seattle; can go, but need to be a member of SCCP
 - v. WSPS - Conferences on Conferences 10/11 7-11pm,
 - MRM 11/09-11/11 (\$130 until Nov. 2nd, otherwise is \$170)

- first meeting is right now
- selling tickets in atrium (find a board member)
- w. Pre-Pharm Liaison
 - Kickoff Meeting 9/18 at Rennebohm;
 - Pharmacy Mentors
 - looking to create more of a long term mentor program
- x. PAA Liaison
 - first meeting this Friday
 - thanks to those who golfed!
 - looking at dates for ice cream social; don't want to overlap with other people but probably won't do it until january

VIII. Treasurer's Report

- powerpoint
- general overview of budget
 - don't know how much extra we will have
 - for last 2 years, 15k has been about what we get from career fair
 - last year total expenses were 12k
- ideas for budget
 - give more money to orgs/sigs?
 - each gets \$300 per year, Ray was thinking adding another \$50 to each org
 - proportion to sigs?
 - this would cost an extra \$1000
 - current annual sig budget is \$100 (there will be only 1 sig so they will only get \$50)
 - can also consider giving to classes since not everyone is in an org
 - IF YOU DON'T CLAIM YOUR MONEY, YOU DON'T GET IT THE NEXT YEAR so claim the money
 - keep everything the same?
 - last year we only gave \$271 out of \$2000 from funding requests used
 - recall there are 4 markers for funding requests and requests need to hit $\frac{3}{4}$ to get the funds
 - "is it too hard to pass these requests and that's why orgs aren't using the budgeted amount?"
 - career fair budget
 - we only spent \$554 out of \$1000-\$1500 last year
 - depends on location
 - it will be here this year to hopefully save money; if we drop to \$1000 we will still have money left over
- anything to add to budget?
 - if we make it \$350 per org, would be a valid option
 - probably talk to everyone first before we decide where that money is going

- senators should talk to treasurers to see if more money is warranted
- ** Ray will send out an email at a later time about budget changes

Funding Requests

- look at policy guidelines for requests before sending it in to make sure it meets requirements
- must provide Ray with receipt to approve the funds!
- **it's on the student senate website under minutes and important documents**
 - a. Fundraising
 - b. Big ticket items
 - 47 items
 - if there is something you aren't doing anymore, please let us know so we can take that item off the list
 - **new fundraiser for MRM (WSPS)**
 - one time fundraiser targeting alumni
 - t-shirts, quarter zips, crewnecks and baseball hats (SOP logo plus alumni)
 - need to make sure it isn't encroaching on another org's fundraiser
 - talk to orgs with similar fundraisers to talk about if they are okay with WSPS doing this fundraiser to give them the opportunity to talk to their members
 - will be online, won't be in the school
 - SCCP for quarter zips - one week to e-mail and see what the board says
 - VOTE: approved, with the caveat that SCCP can prove a certain % of sales comes from alumni and object
 - passed
 - **WSPS fundraiser**
 - Rx sticker for R key on keyboard
 - passed
 - **PDC joggers**
 - nobody is selling them
 - passed
 - what's grounds for objection?
 - c. Interprofessional Ice Cream Social
 - between med, pharm and nursing school
 - this year we pay for it, nursing is hosting
 - in september (not yet finalized)
 - d. Ice Cream Socials
 - skipping september bc interprofessional we are paying for
 - dates?
 - oct 18th and will finalize a time to get a break

- scoopers?
 - ideas; how we do fridge and lecture schedule
 - assign orgs to do it so there is no last minute confusion and to make it more fair
 - passed to do it this way
 - Ray will be creating this
- november? will find a day
- december 12th - last day of class

When contacting Ray...

- in subject line
 - org name
 - your name
 - year of school
 - topic
 - rchojnacki@wisc.edu

ask after career fair preferably so we know what our budget is

IX. Associate Dean Karen Kopacek

- as student orgs, please get your activities on the calendar
- we need to get senate dates on the calendar to encourage anyone to attend the meetings to hear what's going on with the student body (Erica?)
- get ice cream socials on the calendar!
- complaints about not enough study spaces in SOP; as gentle reminder, please share tables and don't take up the whole thing
- reserve study rooms, and locked rooms in SOP can also be reserved (ask Karen about how)
 - studying in the tower is PROHIBITED to students
- **all student orgs please send Karen a list of name and e-mails of faculty advisors**
- town hall reminder - encourage everyone to come to town hall on 10/30 from 12-1
- we are searching for dean of diversity and inclusion
- student voice has already been active
 - please request as people are submitting in student voice, to give some suggestions and ideas!
 - as a reminder, student voice goes to Karen, and you can also address them to certain people so they get routed to different people
 - it goes to student EDC committee
- interviews begin september 28th
- **starting something new - Coffee with Karen**
 - sign up sheet in SAA office
 - groups of 5 can sign up
 - opportunity to get a free beverage and tell her how things are going
 - once a week

- let her know what's going well and what can be fixed
- first one coming up on Monday for DPH-3

X. Webmaster

a. Senate Star Student

- starting on monday tart nominating people
- first person will be on october 1st
- they get \$5 to badger market
- happens every 2 weeks

b. travel grants

- from last meeting, many people who said they will be on task force; if you don't want to be let her know
- if you want to be added let her know

XI. Old Business

a. SAA Candy

- i. PAA donates a lot, but if any other orgs would like to donate any extras from events that's cool too

b. Microwave, Fridge, and Lecture Hall cleaning & supplies

- Sydney will be posting this later this week
 - if tasks aren't done, orgs will be charged
 - to document that your org has completed cleaning, please initial the sheet that's taped to the fridge (this is the only way we will know if your org actually completed it so if there is no initial there will be a charge)
- ask Anna where the cleaning supplies are
 - there are some in SAA office too
 - let any board member know if you can't find cleaning supplies, we will help

XII. New Business

a. Student senate new business proposal form

- fill out the proposal draft
- if you present new business, ask that you fill out the form to keep it more constructive

b. Start filling out org reports

- still under development

c. Fall Picnic coming up

- Thursday september 20th from 4-8 at Hoyt park with bags, food, beverages, etc.
- please RSVP so there will be enough food

d. AMCP welcome

- glad to have you here!

e. Org room access

- fill out sheet on who needs org room access

- theft will not be tolerated; do not let your members take things from other orgs or access will be taken away
 - keep stuff in your own space; check diagrams on door
 - try to be mindful and keep it clean
- f. Finish bulletin boards
- g. Future meetings- 10/2, 11/6, 12/4
- may push meeting in october back to have elections
 - any 2nd year reps please find 1st or 3rd year to take spot at meeting if there's exam conflicts

XIII. Business from the floor

Some Basic Robert's Rules

Desired Effect	What to say:	Interrupt Speaker	2nd Needed	Debate	Amend	Vote
Introduce Business	"I motion to..."	No	Yes	Yes	Yes	Majority
Modify a motion	"I move to amend the motion to..."	No	Yes	Yes	Yes	Majority
Suspend discussion to a later time	"I move to table this motion"	No	Yes	No	No	Majority
Issues with room noise, temperature, etc.	"Point of Privilege"	Yes	No	No	No	Chair Decides
Appoint the decision to a committee	"I move to send to committee..."	No	Yes	Yes	Yes	Majority
Consider something out of schedule	"I move we suspend the rules and consider..."	No	Yes	No	No	2/3